



CODE OF CONDUCT

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MISSION STATEMENT:

To enrich each mind, body and spirit in a Christ-centered environment.

VISION STATEMENT:

A safe and caring, Christ-centered community of hope and learning.

MOTTO:

A Community of hope and learning.

BACKGROUND:

The mission of our school division speaks to providing each student entrusted to our care with an education rooted in the Good News of Jesus Christ. It is essential that we foster the growth of responsible citizens who will live, celebrate, and proclaim their faith. In order to fulfill this mission, we are committed to promoting a welcoming, caring, respectful, and safe learning environment for all students and staff, in accordance with the teachings of the Catholic Church. This requires the support and assistance of all members of the school community.

The ultimate goal of a Catholic School is for students to move from self-discipline to a life of discipleship, following the spirit of God. However, the division recognizes that student conduct is a shared responsibility amongst students, their parents/legal guardians, the division and the broader community.

*Hail Mary,
Full of Grace,
The Lord is with thee.
Blessed art thou among women,
and blessed is the fruit
of thy womb, Jesus.
Holy Mary,
Mother of God,
pray for us sinners now,
and at the hour of our death.*

EXPECTATIONS FOR STUDENT CONDUCT

1. Students are expected to be diligent in pursuing their studies, to attend school regularly and punctually, and to cooperate fully with all staff members.
2. Students are expected to follow classroom expectations and to have permission to leave the classroom.
3. In the morning students will be expected to play outside until the bell rings or if a green dot is displayed wait in the boot room until the doors are opened by a supervisor.
4. Clothing should be respectful with appropriate messages.
5. During recess and nutrition breaks students are expected to play safe games, to respect the rights of participants in organized games, and to play in designated recreational areas.
6. Students will be expected to walk quietly and safely to and from all activities.
7. Students are expected to wear clean, dry footwear in the school. Wet footwear must be removed in the boot room and placed on the shelves. Fire regulations state that students must always be wearing appropriate footwear.
8. Students will be eating lunch in their classrooms during the nutrition breaks. Those who remain for lunch are expected to behave appropriately showing respect for others and displaying proper table manners.
9. Students are to be signed out in the office by a parent/guardian if they are leaving the school at any time during the day. Anyone arriving after the bell has rung must stop at the office for a welcome slip before going to the classroom.
10. Students are expected to treat all school property with care and respect and are expected to report any vandalism or damage to the classroom teacher or office.
11. Students are expected to leave the school promptly at dismissal time unless involved in a supervised activity, and proceed home or to a location determined by the parents/guardians.
12. Students are expected to treat each other with respect. Bullying will not be tolerated and an intervention process will be implemented when it occurs.

STUDENT CONDUCT INFRACTIONS AND CONSEQUENCES

At the beginning of each school year, as a community, the classroom teacher and students establish classroom expectations, rules and considerations. In addition, students are expected to observe the school-wide expectations.

Student infractions are divided into the following levels:

1. Level 1: handled by the classroom teacher or individual staff member
2. Level 2: repeated and increased severity of Level 1 infractions.
Students are referred to the office.
3. Level 3: repeated and increased severity of Level 2 infractions.
Students are referred to the office and outside supports may be involved.

Possible consequences for behaviour infractions.

Level 1 - Staff

- Redirection
- Verbal warning
- Student conference
- Loss of privileges
- Removal from situation
- Reflection Form
- Apology and/or restitution
- Logical consequences based on incident
- Time out of class
- Parents notified

Level 2 - Office

- Level 1 Consequences
- Conduct Reflection Form
- Check in with designated staff member
- Supervised free time
- Recess spent in the office or alternate space
- Education package
- Counselling (Family School Liaison) check in
- Mental Health Support

- SIVA transport or restraint
- Parent meeting
- Attendance and/or Behaviour Plan
- In school suspension: ½ day to 2 days
- Out of class suspension

Level 3 - Office

- Level 1 and 2 Consequences
- Home visit
- Locker search
- Attendance board involvement
- School Resource Officer involvement
- Mandatory session(s) with Family School Liaison Counsellor
- Education package around the behaviour infraction
- Parent meeting with school administration and/or Director of Student Supports; Counsellor; School Resource Officer; First Nations, Metis and Inuit Support Worker
- Mandatory session(s) with Family School Liaison Counsellor
- In school suspension – 1 day – 3 days
- Out of school suspension ½ - 5 days
- Recommendation for expulsion
- Violence Threat Risk Assessment Protocol

Parent Procedures

Parents/legal guardians who wish to discuss a matter of student conduct or discipline are to first contact the child's teacher.

Further inquiries or complaints are then to be addressed to the principal.

If the matter cannot be resolved by the principal, the parent/legal guardian may contact Senior Administration, beginning with the Director of Support Services.

Time Out

A time out may be served in the classroom, the hallway or some other appropriate teacher-defined area. The teacher will, at his/her earliest convenience, discuss the behavioural infraction with the student. They will mutually agree upon expected future behaviour.

Out-of-Class Suspension

The student remains at the school, but all privileges are suspended for one to three class periods. While this suspension is being served, the student will be provided with materials and assignments that are relevant, realistic and appropriate, and the student will be responsible for the completion of these assignments.

In-School Suspension

The student remains at the school, but all privileges are suspended. The student brings lunch and eats in isolation; classes are not attended. While this suspension is being served, the student will be provided with materials and assignments that are relevant, realistic and appropriate, and the student will be responsible for the completion of these assignments. A record of the incident and the student plan of action will be maintained at the school.

Out of School Suspension

Out of school suspension is a formal disciplinary action for dealing with extremely disruptive and/or dangerous student behaviour. It involves short term exclusion of a student from class, from riding on a school bus and from attending up to a maximum of five school days.

Expulsion

Expulsion is an action that can be taken only by the Board of Trustees and is based on the recommendation of the school. A student may be expelled from one or more specific or all schools in the District, and for a specified period of time or indefinitely.