

Our Lady of the Assumption School Council Meeting Minutes

Thursday, February 13th, 2020 at 3:45pm

Attendees: Denise Kobza, Rhonda Norris, Scott Norris, Matthew New, Cindy Clewes, Michelle Dormer, Justin Dormer, Deena MacWilliam, Tiffany Campbell, Jamie Puchinger, Ken Tratch

1. **Call to Order:** 3:49pm
2. **Opening Prayer:** Led by Mr. New
3. **Welcome and Introductions**
4. **Review of the Agenda**
5. **Approval of January Minutes**
 - Approved
6. **Old Business**
 - a. **Matilda** – It was decided that due to budget constraints OLA would not be able to donate to the CCHS production of Matilda this year.
7. **Trustee's Report**
 - a. **School/City Busing Update** – The City has provided a one year extension on busing to enable both public and separate schools to make their own arrangements for transportation. Granted an extension until June 31, 2021. A request for proposal in being put together to try and come up with the best option.
 - b. **Knights of Columbus Fundraiser** – Happening on February 22nd. 70 to 80 items have already been donated. Our Lady of the Assumption donated 6 items for the auction. Some tickets are still available for the fundraiser.
 - c. **Ward Review** – looking at whether there is still a need for 9 Trustees in the Holy Spirit School division. Further evaluation will be done with the assistance of an ASBA consultant and there may be a request for parental input.
 - d. **Memorandum of Agreement with ATA Local #5** – Has been agreed to. Is a very good thing and was done amiably.
 - e. **CCHS West Fundraiser** – They are trying to raise upwards of \$30,000 for a plasma welder.
 - f. **Protection of Students with Life Threatening Allergies Act** – Will require all schools to have an Epi pen for emergency use. These Epi pens are to be used for unexpected and previously unknown allergic reactions that a student may have. If a student has a known allergy, they are responsible for providing their own Epi pen to be kept at the school for their personal use. Epi pens cost upwards of \$100 each and have a life span of about a year. The concern is that the province will not be paying for these, so they will need to come out of the school budget which has already been strained.
 - g. **School Trustee and Superintendent Faith Retreat** – was held on January 24th at the St. Martha Retreat Center.

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- h. Staff Appreciation Lunches** – Every year the School Board shows their appreciation for the staff by providing a luncheon for them.
- i. Next School Board Meeting** – February 26th, 2020.
- j. Meeting of School Council Chairs and Board of Trustees** – To be held on March 2nd, 2020.

8. Financial Report - January

- Handout was given. Report prepared by Marina.

9. School Reports

- 1. Principal:** Please refer to the Principal's Report included in the February School Council package that was sent out on February 10th.

Items for Further discussion:

a) Positive Behaviour Expectations:

- i.** OLA Staff have continued to work on the School's Code of Conduct - Positive Behavioural Expectations using the Model "Open Heart, Love Everyone, Act Like Mary". The goal is to come up with overall positive and clearly stated expectations for each category:

- **Open Heart - I respect God, Others and Myself**
- **Love Everyone - I care for all of God's creation**
- **Act Like Mary – If I see a need, I take action**

Father Kevin gave some thoughts and ideas about how everything can be tied together with Theology. OLA staff have contributed their ideas from the last PD Day which are summarized in the Principal's report. Students and parents were asked to contribute as well. A parent survey was attached to the principal's report and was available until Feb. 14th for parents to provide feedback. The Students have been discussing this and being mindful of it. It empowers them to be able to contribute to the kind of school they want to go to.

- ii.** On the School's Wellness day, February 27th, the students will be given a list of expectations and asked how these apply to the classroom. For example, Take Responsibility for your actions – when you're in the classroom, what does taking responsibility for your actions look like? This helps to give ideas of what students should be doing and how to put expectations into practice. We want the students to have a clear understanding of what everything means.

b) Curriculum Update:

- i.** The Curriculum Advisory Panel reviewed the current curriculum in Alberta and put together a report on their findings. This included 26 recommendations for curriculum. A link to the full document is included in the Principal's report. It

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includes recommendations for new curriculum for grades K-4, as well as curriculum development, content and assessment for all grades.

2. Associate Principal:

- a) **Shrove Tuesday:** The students will be walking over to Assumption Hall for Pancakes and sausages. Thank-you to the Knights of Columbus who will be preparing the food for the students.
- b) **Ash Wednesday:** The school will be heading over to the church at 12:05pm.
- c) **Lent:** Handout was passed around. The school will be using a Calendar which will have a theme for every week of Lent. Based on Open Heart, Love Everyone and Act Like Mary. Everyday there will be a different challenge for the students that correspond with that week's theme. For example, the theme for week one is Respect Everyone (Open Heart). Mondays challenge will be to say thank-you to five different people that day. Tuesdays challenge will be to say hello or good morning to one of the office staff while giving them a big smile. And so on.

3. Teacher:

- Calendar Review by Cindy Clewes
 - o Upcoming events of note for February/March:
 - Valentine's Day on February 14th
 - No school Feb.17th – Feb. 21st
 - Shrove Tuesday – Pancake Lunch Feb.25th
 - Ash Wednesday Mass and last afterschool skating Feb.26th. Wear purple for Lent.
 - Wellness Day on Feb.27th. Pink Shirt Day.
 - March 12th Science Fair
 - March 13th students go to see Frozen Jr. Performance at St. Francis Junior High.
 - March 17th St. Patrick's Day
 - March 18th Pizza Lunch
 - March 20th report cards sent home
 - March 25th Crazy Hair Day
 - March 26th Parent Teacher Interviews
 - March 31st Pasta Lunch

10. New Business

- a. **Holy Spirit Stars:** Highlights student and staff achievements. It can be sports, academic, community service. Names and achievements can be submitted to the office. If your kids do something great let us know. Holy Spirit Stars will be recognized by the Holy Spirit School Board and sent a letter from the Board.
- b. **Hot Lunch Update:** We have a few more Pizza Lunches left this year. We will need to plan what we will be doing for next year. Do we want to stick with only Pizza lunches? Should we do Quiznos again? Put on the agenda for next month to discuss next year's

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plan. Should hot lunches run on Wednesdays and/or Thursdays? Rhonda will look into McDonalds as a possibility for next year.

- c. **School Fundraiser:** Colibri Lunch/Snack bags Fundraiser. Information will be sent home. Parents can order online. Runs from March 3rd to March 16th.

11. Next Meeting

- Wednesday, March 11th @ 3:45pm in the Music Room Upstairs.

12. Adjourn

- Meeting adjourned @ 5:15pm